

Hung Shui Kiu Transitional Housing Project — Yan Oi House

Checklist of supporting documents

Please present the photocopies of the following documents and original documents at the vetting interview for vetting purposes.

1. Identity Documents for Applicants and Family Members	
Copy of identity documents of individual family members	<input type="checkbox"/> Hong Kong Identity Card (for persons aged 11 or above). <input type="checkbox"/> Birth Certificate (for persons aged below 11). <input type="checkbox"/> One-way Permit/travel document/ passport or related supporting documents (persons who have arrived in Hong Kong for less than 7 years, documents permitting them to land in Hong Kong with the stamp showing the initial date of entry are required).
Copy of proof on family relationship	<input type="checkbox"/> Birth certificate or notary public certificate. <input type="checkbox"/> Adoption or Appointment of Guardians documents issued by judicial authorities / government departments.
Copy of documents on marital status for married persons	<input type="checkbox"/> Certificate of Marriage; or The notary public certificate (for a marriage registered in Mainland China but without the relevant document); or The original of a statutory declaration (for customary marriage celebrated in Hong Kong)
	<input type="checkbox"/> For "married" persons whose spouses have not been granted the right to land in Hong Kong, apart from the above-mentioned documents, they should also submit identity document of their spouses' domicile (including the front and back sides).
Proof of Address	<input type="checkbox"/> Copy of any document bearing the Applicant's residential/correspondence address in Chinese/ English (e.g. electricity bill).
Proof of Rent	<input type="checkbox"/> Receipt of Rent and copy.
Proof of public Rental Housing application	<input type="checkbox"/> Document issued by Hong Kong Housing Authority with application number (blue card).
With pregnancy of 16 weeks or more	<input type="checkbox"/> Copy of medical proof issued by registered medical practitioners.
For having chronic illness / disabled family member	<input type="checkbox"/> Copy of disability proof issued by registered medical practitioners or recognized medical personnel.

2. Income and net asset value proof for Applicant and Family Members (in past 6 months)	
Salaried employee (with a regular employer)	<input type="checkbox"/> Self- Tax bill, salary statement issued by employer (with company name, company chop, signature of person in charge, etc.), payroll account, bankbook
Salaried employee (with no regular employer) or Self-employed person	<input type="checkbox"/> Self-declaration of salary and relevant document
CSSA recipient	<input type="checkbox"/> Copy of documents indicating the amount of Comprehensive Social Security Assistance and the Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers)
Where Applicant or Family Member are on retirement, unemployed or without any employment	<input type="checkbox"/> Declaration on the source of financial support.
Record of deposit	<input type="checkbox"/> Bank account record of applicant and family member(s), such as bankbook, monthly bank statement, etc.
Leased/ Vacant land/landed properties	<input type="checkbox"/> Copy of the latest demand note for rates and government rent.
Other sources of income (dividends, bonus, dividends/giving-outs of insurance policies, regular interest on fixed deposits, pension, contributions from relatives, etc.)	<input type="checkbox"/> Copy of pension documents. <input type="checkbox"/> Other documents